Action Research Project Proposal Rubric

Project name	

Project leader	Campus

Criteria	5 - highest	4	3	2	1 - lowest
1. Quality of the action research question	☐ The action research question is clear, focused and achievable, is closely linked to strategic school development plans, and is ambitious in its intention to address a challenging question.	☐	☐ The action research question is clear and focused and achievable, but not closely linked to strategic school development plans *or* not addressing a challenging question.	☐	☐ The action research question is unclear, unfocused, or not possible to complete within the stated timeframe.
2. Measurable affect on student learning (outcome)	☐ The proposal explains the measurable affect(s) the project will have on student learning.	☐	☐ The proposal explains the measurable affect(s) the project will have on learner outcomes, but it is unclear how this may be achieved	☐	☐ The proposal does not explain the measurable affect(s) the project will have on student learning.
3. Quality of outputs (processes, resources or numbers who may benefit)	☐ The proposal strikes the appropriate balance between outputs and outcomes and the outputs have applicability beyond the research project.	☐	☐ The proposal strikes the appropriate balance between outputs and outcomes, but the outputs are of limited value outside the research project.	☐	☐ The proposal places too much emphasis on outputs or does not produce quality outputs.
4. Logical link between process and outcome	☐ The process is focused and the proposed activities are likely to achieve the stated learner outcome(s).	☐	☐ The process is focused and with minor changes the proposed activities are likely to achieve the stated learner outcome(s).	☐	☐ The process lacks focus and the proposed activities are not likely to achieve the stated learner outcome(s).
5. Importance of new knowledge and skills project team members will learn	☐ New knowledge and skills have a direct connection to program implementation, are related to a current instructional/curricular need, and are immediately applicable to teachers' areas of responsibility.	☐	☐ New knowledge is of a general, yet valuable type that can be incorporated throughout the curriculum to enhance it. For example: multicultural issues, current events topics, or brain research.	☐	☐ New knowledge and skills will be difficult to incorporate into the curriculum and will have limited measurable impact on students' learning.
6. Resources needed	☐ Reasonable resources needed with a demonstrable value for money.	☐	☐ Moderate or high level of resources needed with demonstrable value for money.	☐	☐ Moderate or high level of resources needed, without demonstrable value for money.
7. Project leader's previous leadership opportunities	☐ The project leader has successfully fulfilled a range of leadership roles at ACS International School or at other schools.	☐	☐ The project leader has not had the opportunity to assume a leadership role at ACS Schools, but has the experience to do so.	☐	☐ The project leader has not had the opportunity to assume a leadership role at ACS Schools and has had few experiences to prepare them for such a role.
8. Project leader's commitment to professional inquiry and learning	☐ The project leader continuously practices professional inquiry and enthusiastically pursues opportunities for professional development.	☐	☐ The project leader practices professional inquiry when necessary and engages in professional development when it is convenient.	☐	☐ The project leader does not practice professional inquiry and only engages in professional development when required.
9. Project leader's commitment to the school	☐ The project leader has expressed and demonstrated a commitment to working at ACS International School.	☐	☐ The project leader is interested in opportunities outside ACS International School, but is not likely to leave during or at the end of the next school year.	☐	☐ The project leader is expected to submit his or her letter of resignation during or at the end of the next school year.

Criteria 1 – 6 are assessed by each Head of School.
Criteria 7 – 9 are assessed only by the Head of School employing the project leader.

Reviewer	Review date

Reviewer feedback

Total Points: _____

☐ This proposal is recommended for approval.

☐ This proposal is not recommended for approval.
   (Proposals scoring fewer than 18 points on criteria 1 – 6,
   or fewer than 27 points on criteria 1 - 9
   cannot be recommended for approval)

Comments

Note that inter-school action research project proposals recommended for approval are subject to resources available through the Centre for Inspiring Minds.