

Success Analysis Protocol

Source: Snow, Vance and Associates, *Assessing for Learning*

Purpose

To involve colleague teachers in celebrating successes. Participants work to understand why something is successful and share professional practice that demonstrates successful design decision making or problem solving.

Time allotted

About 30 minutes preparing your 'case study', 17 minutes per participant, and 11 minutes to reflect, discuss and debrief.

Group format

The protocol needs one facilitator, with understanding of and experience with the protocol, a group of three or more teachers to share their lesson successes.

Facilitation tips

- This protocol works best if one person, preferably someone who is familiar with the protocol, acts as the facilitator. This person will not be part of a group that discusses the question(s).
- The facilitator should begin the session by restating the importance of the trust and respect that this protocol requires. Discussions and feedback that take place in the session are professional conversations between the participants and the teacher seeking feedback.
- The facilitator should also explain that the protocol will be implemented with fidelity to the process and the constructive spirit of the process. The facilitator may ask participants to reword or withdraw comments that are evaluative or judgmental.
- The protocol follows the following steps:
 - Each teacher prepares a 'case' by reflecting on something that went right. The case should be specific about all of the facts and reflective about what might have contributed to the success: 30 minutes
 - Introduction (protocol goals, guidelines and schedule): 5 – 10 minutes
 - Teacher presentation (shares his or her case orally, the rest of the group is silent): 5 minutes
 - Clarifying questions (questions to gain a better understanding): 3 minutes
 - Analysis and discussion of the presentation by the rest of the group (teacher presenter is silent): 5 minutes
 - Reflection (the participants/observers list the factors that have contributed to the success of the case): 4 minutes
 - Compilation (group writes the factors that contributed to success): 2.5 minutes
 - Compilation (group completes a 'gallery walk' noticing what is similar and what is distinctive about each groups list of factors): 2.5 minutes
 - Discussion (group discusses both factors that are common to all cases and those that are unusual): 3 minutes

- Debrief (open discussion of the experiences of the group): 3 minutes